

Clinical Pastoral Education (CPE)

Earlham School of Religion

Business Office Information

Registration

ESR students should work closely with Jim Higginbotham to register for a 3-credit PC-242 CPE class in the part-of-term of the session in which you will complete the CPE program. If you are doing a summer course, even if it starts during the Spring Session, you will register as a Fall Session class. There is a PC242 class in each of the following parts of term:

Fall Session

August Intensives
Full semester classes
January Intensive

Spring Session

Full semester classes
May Intensive

Billing

Students will be billed the normal tuition and fees for a 3-credit course, and are expected to pay any amount not covered by financial aid within standard payment terms.

Students are responsible for paying any application fee to the CPE institution.

ESR pays the CPE fee directly to the institution. If there is less than a \$100 margin between ESR tuition and the CPE fee, a charge will be added to the student's account in an amount sufficient to provide the \$100 margin.

Students must instruct the CPE site to send an invoice for the fee to:

ESR Business Office
228 College Avenue
Richmond, IN 47374
crowetr@earlham.edu
fax: 765-983-1688

Financial Aid

ESR Financial Aid is applied to a CPE class just as it is to any eligible class. Go to http://esr.earlham.edu/~crowetr/finaid/CPE_Summer_FSA_Loan_Advance.pdf to find out how to receive FSA loan funds for summer CPE.

Updated October 18, 2013